

## Statement of Deficiencies

### 1715-A.4: Criminal Background Check

**Not Met**

1715-A.4: Staff Members. Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a fingerprint based satisfactory criminal background check

#### Finding:

1715-A.4 Based on observations/record review by the Specialist on 6/20/17 the documentation of a satisfactory fingerprint based criminal background check (CBC) was not available for 1 of 8 staff, prior to the individual being present in the childcare facility (1703.A) S3's date of hire at the facility is 5/15/17. S3 also started working at the facility on 5/15/17. S1 states the center has sent S3 to be fingerprinted but did not have the receipt present at the center. The Specialist advised S1 that a staff member must have a satisfactory fingerprint based criminal background check before they can start working at the center.

### 1719-A.-B.: Orientation Training

**Not Met**

1719-A.-B.: Within seven calendar days of date of hire, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
2. emergency preparation;
3. licensing regulations; and
4. safe sleep practices,

Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety;
5. shaken baby prevention;

#### Finding:

1719-A.-B. Based on record review/interview with S1 by the Specialist on 6/20/17 the Center lacked documentation that 1 of 8 staff, S3, received orientation to the policies and practices of the center within seven days of date of hire (5/15/17). S3 also lacked the additional orientation within thirty days of date of hire (5/15/17). The Specialist provided S1 with a staff orientation sheet and advised S1 to complete the orientation with S3 as soon as possible.